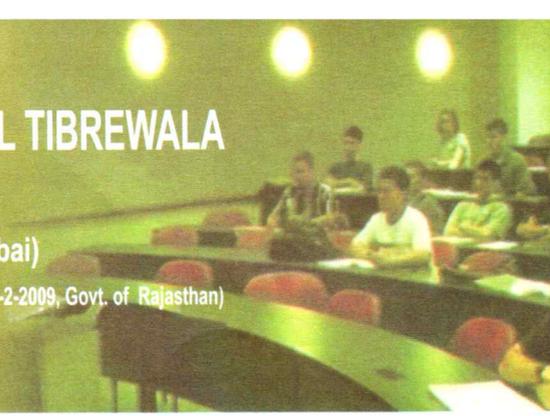


SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

(Conducted by Shri Rajasthani Seva Sangh, Mumbai)

(Established U/S 2(f) of UGC Act, 1956 vide Act No. F2(5) Vidhi/2/2009 of 5-2-2009, Govt. of Rajasthan)
(UGC & AICTE Approved)



REF. NO.: JJTU/ADM/2021/MAR/29

DATE: 10th Mar. 2021

NOTIFICATION

Subject: Meeting for Internal Quality Assurance Cell

In pursuance of the guidelines issued by UGC and NAAC, the **29th meeting** of all Teaching and Administrative staff of the University has been scheduled on Thursday, **11th March 2021 at 3:00 PM** in conference hall to discuss the progress of the University under the aegis of Internal Quality Assurance Cell (IQAC).

The meeting has been convened to discuss the following agenda:

1. **Confirmation of the meeting decided to held on Thursday, March 11th 2021 at 3:00PM**
2. Discussion on JJTU Journals – application for UGC CARE listing
3. Discussion on NCC and NSS task and its additional activities.
4. Semester examination and its task allotment
5. 26th March conference and its schedule and guest detailing
6. Process defined for UBA Promotional program

All the Teaching and Administrative staff is requested to kindly make it convenient to attend the meeting.

DR. MADHU GUPTA

Coordinator IQAC

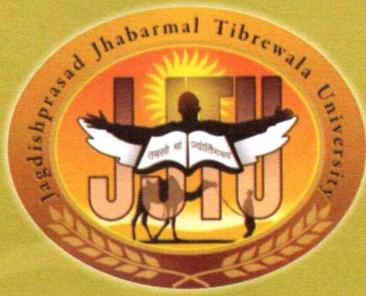


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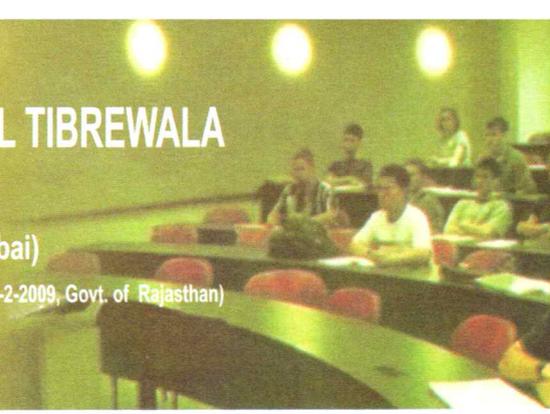
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REF. NO.:JJTU/ADM/2021/MAR/29

DATE: 11th MAR. 2021

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

A 29th meeting of teaching and administrative staff of the university was held on Thursday, March 11th 2021 at 3:00PM in conference hall to constitute the Internal Quality Assurance Cell (IQAC) as per UGC and NAAC guidelines.

Following members were present for the meeting:

Sr.No.	Name	Designation	Signature
1	Hon. Balkishan Tibrewala	Management Representative	
2	Dr. S.K. Yadav	Chairperson	
3	Dr. Madhu Gupta	Coordinator	
4	Dr. Ikram Qureshi	Member- Representative Teaching staff	
5	Dr. Anil Kumar	Member- Representative Teaching staff	
6	Dr. Surender Kumar	Member- Representative Teaching staff	
7	Mr. Ajit Kaswan	Member- Representative Teaching staff	
8	Dr. Rakesh Jat	Member- Representative Teaching staff	
9	Dr. Arun Kumar	Member- Representative Teaching staff	
10	Dr. Trishla Mehta	Member External Expert	
11	Mr. SubhashModi	Member Finance Committee	
12	Dr. Madhu Gupta	Member Industry Expert	
13	Ankit Kumar Meena	Member Student Representative	
14	Rajeev Jangir	Member Alumni Association	



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At the outset the Chairperson welcomed all committee members and the following agenda of the meeting was taken. The respective resolution was passed as discussed following minutes of meeting:

1. **Confirmation of the meeting decided to held on Thursday, March 11th 2021 at 3:00PM**

2. **Discussion on JJTU Journals - application for UGC CARE listing**

JJTU's four Journals, namely REX, AUFIAT, CENTUM, SPARK applying for UGC CARE listing process hence Draft of recommendation will be form and will send for further processing of recommendation through IQAC Committee and will submit all details to UGC CARE Listing process for the same.

"Resolved that, Action plan will be prepared by Dr. Rupali Taru under the Guidance of Dr. Madhu Gupta".

3. **Discussion on NCC and NSS task and its additional activities.**

NCC approval received to JJTU hence discussion about forming further plan of action to have active participant. All the norms of NCC and NSS will be followed as per guideline hence necessary action require to step ahead about said disciplines of respective entities. Discussion also informed about student must be aware about the rukes and regulation about NCC and NSS

"Resolved that, Action plan about to provide by NCC and NSS committee members."

4. **Semester examination and its task allotment**

Due to COVID 19 pandemic online examination will be followed as per government norms, hence planning needs to be done by exam controller to manage online examination and its proceeding. Roll number hall ticket distribution will be managed before examination, whole exam process time table committee will be following the rules of state government and UGC while preparing the rules and regulations for examination.

"Resolved that, Action plan about to provide by Examination committee members."



5. 26th March conference and its schedule and guest detailing

Conference theme, brochure prepared and conference will be managed by organizing department of management. Guest invitation prepared and dispatched. Conference organizing committees have to preplan about its scheduling for smooth functioning of conference. Confirmation from guest will be requested through email and guest will facilitated with thanks giving letter.

“Resolved that, Action plan about to provide Conference process details and report by Conf. committee members.”

6. Process defined for UBA Promotional program

UBA project gave us platform of working with people for people. University will plan now certain promotional online program for villagers. As due to pandemic survey will be stopped for rest of villagers and data entry will be managed by internal team. Project preparation will be in process based on available information received through survey form. University will be planning out about promotional activity for the student on career counseling, women empowerment, senior citizens who were retired from govt services. Supportive plan of action require being work on by involving young students to develop and generate employability in village.

“Resolved that, Action plan will be prepared by Dr. Rupali Taru under the Guidance of Dr. Madhu Gupta.”

The resolution was passed unanimously

The meeting was concluded as there was no any other matter for further discussion


Dr. S. K. YADAV

Chairperson IQAC

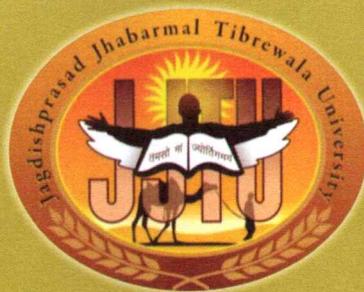
Place JJTU, Jhunjhunu Rajasthan

Date: Mar. 11, 2021


Dr. MADHU GUPTA

Coordinator IQAC

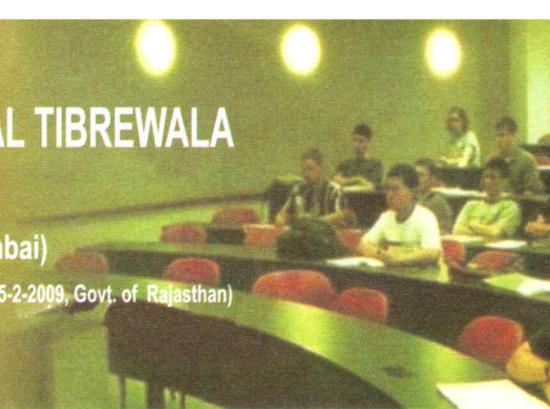




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Action taken report the 29th meeting of Internal Quality assurance cell held on Thursday, March 11th, 2021 at 3:00 PM

No.	Resolution No	Action Taken
1	Discussion on JJTU Journals - application for UGC CARE listing	<i>Action plan will be prepared by Dr. Rupali Taru under the Guidance of Dr. Madhu Gupta</i>
2	Discussion on NCC and NSS task and its additional activities.	<i>Action plan about to provide by NCC and NSS committee members</i>
3	Semester examination and its task allotment	<i>Action plan about to provide by Examination committee members</i>
4	26 th March conference and its schedule and guest detailing	<i>Action plan about to provide Conference process details and report by Conf. committee members</i>
5	Process defined for UBA Promotional program	<i>Action plan will be prepared by Dr. Rupali Taru under the Guidance of Dr. Madhu Gupta</i>

Dr. S. K. YADAV

Chairperson IQAC

Place JJTU, Jhunjhunu Rajasthan

Date: Mar. 11, 2021

Dr. MADHU GUPTA

Coordinator IQAC



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